

# HATİCE ERDEM MESLEKİ VE TEKNİK ANADOLU LİSESİ



DENİZCİLİK ALANI  
GÜVERTE İŞLETME DALI

“AÇIK DENİZ EĞİTİMİ”

STAJ DEFTERİ

ZONGULDAK

**NOT:**

T.C.Milli Eğitim Bakanlığı Erkek Teknik Öğretim Genel Müdürlüğümüzün 09.02.2007 Tarih, B.08,0.ETÖ.0.10.02.03.10-45-604 Sayı ve Staj Defteri Hak. Konusuyla Gönderilmiş Yazısı Gereği Bu Staj Defteri Hazırlanıp, Öğrencilerimiz için çoğaltılarak kullanılmaya başlanmıştır.

**HATİCE ERDEM**  
**MESLEKİ VE TEKNİK ANADOLU LİSESİ**

**DENİZCİLİK ALANI**  
**GÜVERTE İŞLETME DALI**

**AÇIK DENİZ STAJ DEFTERİ**

**STAJYER BİLGİLERİ / PARTICULARS OF CADET**

**ADI / NAME** :.....

**SOYADI / SURNAME** :.....

**EV ADRESİ / HOME ADRESS:**

.....  
.....  
.....

**STAJA BAŞLAMA TARİHİ**

**CADET AGREEMENT BEGINNING DATE** :.....

**Sayın Kaptan;**

Geminize katılmış bulunan Güverte Programı Öğrencimiz; eğer 1 (bir) ay süreli yaz dönemi stajını tamamlamış ise, 12 (oniki) ay süreli Deniz Stajını tamamlamak zorundadır.

Bildiğiniz gibi 3539 Sayılı Yasa ile katıldığımız STCW 78/95 Konvansiyonu Güverte Zabiti olmak üzere eğitim gören Güverte Programı Öğrencilerinin en az 12 (oniki) ay süre ile gemilerde mesleki konularda eğitilmelerini öngörmektedir.

Deniz stajı için hazırlanmış olan bu defter, IMO tavsiyelerine uygun olarak düzenlenmiştir. Öğrencimizin geminizde bulunduğu süre içerisinde programında belirtilen konularda eğitilmesine yardımcı olmanızı arz ve rica ederim.

..../..../20....

**Fatih BAYSAL**  
**Okul Müdürü**

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**Dear Master,**

Our Marine Deck Department's cadet who has joined your vessel must complete at least 12 months of Ocean Going Onboard Training. If he completed his 1 month summer training.

As you know, STCW 78 Convention was amended in 1995 which Turkey become a signatory with the National Law of No. 3539 requires at least 12 months of onboard training for the cadet to satisfy the required education for Ocean Going Deck Officer Certificate of Competency Exams.

This Cadet Record Book has been prepared for cadets on Ocean Going Onboard Training regarding IMO Recommendations. Your co-operation will be most appreciated for his/her training on each the program given in this Cadet Record Book during his/her training onboard your vessel.

..../..../20....

**Fatih BAYSAL**  
**School Manager**

**AÇIK DENİZ STAJ DEFTERİ**  
(SEAGOING PHASE TRAINING RECORD BOOK)

**KONULAR**  
(SUBJECT OUTLINE)

**1. Emniyet**  
(Safety)

**2. Can kurtarma**  
(Life Saving)

**3. Yangından Korunma ve Yangın Teçhizatları**  
(Fire Prevention and Fire Appliances)

**4. Gemicilik**  
(General Seamanship)

**5. Vardiya Tutma**  
(Watchkeeping)

**6. Seyir**  
(Navigation)

**7. Gemi Kullanma**  
(Ship Manoeuvring and Handling)

**8. Haberleşme**  
(Communications)

**9. Meteoroloji**  
(Meteorology)

**10. Kuru Yük Gemilerinde Yük İşlem**  
(Cargo Work – Dry Cargo Ships)

**11. Tankerlerde Yük İşlem**  
(Cargo Work – Tankers)

**12. Makine Dairesi İntibak**  
(Engine – Room Familiarisation)

**13. Diğer Aktiviteler**  
(Other Activities)

**GEMİ BİLGİSİ**  
(SHİP DATA)

**Gemi Referans Numarası** (Ship Reference No ) :.....

**Geminin Adı** (SHİP NAME) .....

**Çağrı İşareti** (CALL SIGN) .....

<b>General</b>	
Gross tonnage	
Net tonnage	
Length O. A.	
Breadth	
Depth	
Summer draught	
Summer freeboard	
Deadweight	
Light displacement	
Bale capacity (m <sup>3</sup> )	
Grain capacity (m <sup>3</sup> )	
Liquid capacity (m <sup>3</sup> )	
Refrigerated capacity (m <sup>3</sup> )	
Total balast capacity (t)	
<b>Engines</b>	
Type of engines	
Types of boilers	
Type of fuel	
Daily consumption	
Bunker capacity	
Shaft power (kW)	
Propellers	
Service speed	
Service r.p.m	
<b>Anchors</b> <span style="float: right;"><b>Type &amp; Weight</b></span>	
Port	
Starboard	
Spare	
Other	
Cable size Length	
Type of windlass or capstans	
<b>Moorings</b> <span style="float: right;"><b>Size</b></span>	
Natural fibre	
Synthetic fibre	
Wires	
Towing wire	
Type of mooring winches	

<b>Cargo Gear</b> <span style="float: right;"><b>No &amp; SWL</b></span>	
Derricks	
Cranes	
Winches	
Other equipment	
Type of hatch covers: Main deck _____ Tween – deck _____	
<b>Navigational Equipment</b> <span style="float: right;"><b>Type</b></span>	
Magnetic Compasses	
Gyro Compasses	
Radars	
Log	
Echo – sounder	
Other electronic Navigational aids	
<b>Safety Equipment</b> <span style="float: right;"><b>No &amp; Capacity</b></span>	
Lifeboats	
Liferafts	
Rescue boats	
Davits (type)	
Lifebuoys (No)	
<b>Fire Extinguishers</b> <span style="float: right;"><b>No &amp; Capacity</b></span>	
Soda / acid	
Foam	
Dry powder	
Co <sub>2</sub>	
Other	
Fire Hoses (No and size) mm	
Breathing Apparatus (No and type)	

**GEMİ BİLGİSİ**  
(SHİP DATA)

**Gemi Referans Numarası** (Ship Reference No ) :.....

**Geminin Adı** (SHİP NAME) .....

**Çağrı İşareti** (CALL SIGN) .....

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Type of fuel	
Daily consumption	
Bunker capacity	
Shaft power (kW)	
Propellers	
Service speed	
Service r.p.m	
<b>Anchors</b> <span style="float: right;"><b>Type &amp; Weight</b></span>	
Port	
Starboard	
Spare	
Other	
Cable size Length	
Type of windlass or capstans	
<b>Moorings</b> <span style="float: right;"><b>Size</b></span>	
Natural fibre	
Synthetic fibre	
Wires	
Towing wire	
Type of mooring winches	

<b>Cargo Gear</b> <span style="float: right;"><b>No &amp; SWL</b></span>	
Derricks	
Cranes	
Winches	
Other equipment	
Type of hatch covers: Main deck _____ Tween – deck _____	
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Other	
Fire Hoses (No and size) mm	
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Type of fuel	
Daily consumption	
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Shaft power (kW)	
Propellers	
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Service r.p.m	
<b>Anchors</b> <span style="float: right;"><b>Type &amp; Weight</b></span>	
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Spare	
Other	
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Type of windlass or capstans	
<b>Moorings</b> <span style="float: right;"><b>Size</b></span>	
Natural fibre	
Synthetic fibre	
Wires	
Towing wire	
Type of mooring winches	

<b>Cargo Gear</b> <span style="float: right;"><b>No &amp; SWL</b></span>	
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Cranes	
Winches	
Other equipment	
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Davits (type)	
Lifebuoys (No)	
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Foam	
Dry powder	
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Other	
Fire Hoses (No and size) mm	
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Foam	
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Co <sub>2</sub>	
Other	
Fire Hoses (No and size) mm	
Breathing Apparatus (No and type)	

**İNTİBAK UYGULAMALARI**  
(FAMILIARISATION ASSIGNMENTS)

UYGULAMALAR (Assignment)	UYGULAMA YAPILIŞ VE TAMAMLAMA TARİHLERİ (Assignment Carried Out And Completed)				
	GEMİ REF. NO (Ship Ref. No)	TARİH (Date)	YETKİLİ VARDİYA ZABİTİ (Supervising Officer)	2. KAPTAN (Camfirmed By Chief Officer)	NOTLAR (Remarks)
<b>KÖPRÜSTÜ CİHAZLARININ TANINMASI</b> (Learns The Layout Of Bridge Equipment)					
<b>DAHİLİ HABERLEŞMENİN ÖĞRENİLMESİ</b> (Learns The Internal Communication System)					
<b>OTOMATİK DÜMENDEN ELLE KUMANDAYA GEÇİŞ</b> (Learns How To Change Over Between Automatic Manual Steering)					
<b>KURTARMA TECHİZATLARININ YERLERİNİN ÖĞRENİLMESİ</b> (Locates All Life – Saving Appliances)					
<b>BÜTÜN YANGIN DONANIMLARIN YERLERİNİN ÖĞRENİLMESİ ULUSLAR ARASI SAHİL BAĞLANTISININ YERLERİNİN ÖĞRENİLMESİ</b> (Locates All Fire – Fighting Equipment Including The International Shore Connection)					
<b>YANGIN DEDEKTÖRLERİNİN ALARMLARIN VE SABİT YANGIN SÖNDÜRME SİSTEMLERİNİN ÖĞRENİLMESİ</b> (Learns The Location And Operation Of Fire Detectors Alarms Ans Fixed Fire – Extinguishing Systems)					
<b>ROLE CEDVELİNİN, ACİL DURUM TALİMATLARININ VE GEMİ EĞİTİM KLAVUZUNUN OKUNMASI</b> (Reads The Training Manual And The Muster List And Emergency Instructions)					
<b>YANGIN VE GEMİYİ TERK VE DİĞER ACİL SİNYALLERİNİN ÖĞRENİLMESİ</b> (Learns The Signals For Fire Emergency Abandon Ship)					
<b>HASAR KONTROL KİTAPÇIĞININ OKUNMASI</b> (Reads The Damage Control Booklet)					
<b>ANA MAKİNE EMERCENSİ STOP VE DİĞER UZAKTAN KUMANDA VALFLERİNİN ÖĞRENİLMESİ</b> (Learns The Position Of Main Engine Emergency Stop And All Other Remote Shut – Off Valves)					

**UYGULAMALAR/ASSIGNMENTS**

KONU NO: (Topic No)	UYGULAMALAR (Assignment)	GEMİ REF.NO: (Ship Ref. No)	UYGULAMA YAPILIŞ VE TAMAMLAMA TARİHLERİ (Assignment Carried Out And Completed)			
			TARİH (Date)	VARDİYA ZABİTİ (Supervising Officer)	2.KAPTAN (Confirmed by Chief Officer)	NOTLAR (Remarks)
1.	EMNİYET (Safety)					
1.1	ŞİRKET KURALLARININ OKUNMASI VE ANLAŞILMASI (Reads And Understands The Company's Regulations)					
1.2	ILO KİTAPCIĞININ OKUNMASI DENİZDE GEMİDE LİMANDA KAZALARDAN KORUNMA VE EMNİYETLİ ÇALIŞMA (Reads The Ilo Booklet 'Accident Prevent On Board Ship At Sea And In Port ' Or The National Code Of Safe Working Practice )					
1.3	AŞAĞIDA VERİLEN GEMİLERİN EMLİYETLİ VE UYGUN ÇALIŞMA ŞARTLARI (Reads And Understand The Regulations,Codes Of Safety Guildes Aproprate to The Ship )					
	3.1 TANKER					
	3.2 CHEMICAL TANKER					
	3.3 GAS CARRIER					
	3.4 BULK CARRIER					
	3.5 GRAIN REGULATIONS					
	3.6 IMDG CODE					
	3.7 TIMBER DECK CARGOES					
	3.8 OTHER (SPECIFY )					
1.4.	KAPALI BÖLÜMLERE GİRİŞLERDE UYGULAMASI GEREKEN KURALLAR (Explains The Procedures And Precautions For Entry Into Enclosed Spaces )					
1.5.	OKSİJEN ÖLÇÜLERİN KALİBRASYONU VE KULLANILMASI (Calibrates And Uses And Uses An Oxygen Meter )					
1.6.	GAZ İNDİKATÖR CİHAZININ KONTROLÜ VE KULLANILMASI (Checks And Uses A Combustible Gas Indicator )					
1.7.	DİĞER GAZ DEDEKTÖRLERİNİN KULLANILIŞI (Uses Other Gas- Detection Equipment (If Applicable )					
1.8.	SEYİR ESNASINDA DÜMEN TUTULMASININ GÖZLENMESİ (Assists With Testing Steering Gear Prior To Sailing )					
1.9.	KÖPRÜ ÜSTÜNDE EMERCENSİ DÜMENE GEÇİŞ (Chages From Bridge Control To Emergency Steering Position )					
1.10.	EMERCENSİ DÜMEN DONANIMINA GEÇİŞ (Assists With Change – Over To Emergency Steering Gear					
1.11.	KORUYUCU ELBİSE KASK VE EMNİYET KEMERİNİN DOĞRU ŞEKİLDE KULLANILIŞI (Correctly Uses Protective Clothing Safety Helmet Safety Line And Harness )					

**UYGULAMALAR/ASSIGNMENTS**

KONU NO: (Topic No)	UYGULAMALAR (Assignment)	GEMİ REF.NO: (Ship Ref. No.)	UYGULAMA YAPILIŞ VE TAMAMLAMA TARİHLERİ (Assignment Carried Out And Completed)			
			TARİH (Date)	VARDIYA ZABİTİ (Supervising Officer)	2.KAPTAN (Confirmed Chief Officer)	NOTLAR (Remarks)
2.	CANKURTARMA (Life Saving )					
2.1	KURTARMA BOTLARININ MARKALANMASI UYGUN GÖRÜLEN TAŞIMA KAPASİTELERİ (Interpret The Markings On Survival Craft With Respect To The Number Of Persons They Are Permitted To Carry )					
2.2	CAN SALININ HAZIRLANMASI VE ATILMASI GEMİNİN BORDASINDAN UZAKLAŞTIRILMASI (Prepares And Launches A Lifeboat And Clears The Ship's Side Under Supervision )					
2.3	GEMİDE KURTARMA BOTU MEVCUTSA DENİZE İNDİRİLEREK GEMİ ETRAFINDA DÖNDÜRÜLMESİ (Prepares And Launches A Rescue Boat (If Not The Lifeboat Which Is Also Rescue Boat ) And Clears And Returns To The Ship's Side ,Under Supervision )					
2.4	KÜREK,MOTOR VEYA YELKEN İLE SEYİRDEKİ FİLİKA MÜRETTEBAT YERLEŞİMİ (Crews A Boat Under : -Oars -Motor -Sail (If Fitted )					
2.5	KÜREK,MOTOR VEYA YELKEN İLE SEYİRDEKİ FİLİKA İDARESİ (Manages A Boat Under:) -Oars -Motor -Sail (If Fitted )					
2.6	PAYROTEKNİK MALZEMELERİN TARİFLERİ VE KULLANILIŞLARI (Describes The Use Of Plyrotechnics)					
2.7	TAŞINABİLİR CANSALI RADYO TELSİZ CİYAZININ KULLANILIŞI VE ANTEN SABİTLENMESİ (Rigs An Aerial And Demonstrates The Use Of Life Boat Portable Radio Equipment )					
2.8	KURTARMA BOTU EPIRPİNİN KULLANILIŞI (Describes How To Use A Survival Craft EPIRB )					
2.9	KURTARMA BOTUNUN ÇALIŞTIRILMASI (Starts And Operates A Survival Craft Engine )					
2.10	CANSALI VE KURTARMA BOTUNDAKİ MALZEMELERİN KONTROL EDİLMESİ (Checks The Equipment In LifeBoats And Rescue Boat )					
2.11	KİŞİ BAŞINA DÜŞEN YİYİCEK VE SU (States The Ration Food And Water Per Person Required In Survival Craft )					
2.12	AŞAĞIDAKİ BAKIM VE ONARIMIN YARDIMI (Assists With The Maintenance Of : )					
	2.12.1 CAN SALLARI VE KURTARMA BOTLARI (Lifeboats And Rescue Boats)					
	2.12.2 MATAFORALAR, VİRALAR, LAŞİGLER, DONANIMLAR (Davits,Falls And Associated Gear )					
	2.12.3CAN SİMITLERİ CAN YELEKLERİ (LifeBuoys And Lifejackets)					
	2.12.4 DİĞER ÖZEL TİP CANKURTARMA TEKNELERİ (Other Survival Crafts Specity Type )					

**UYGULAMALAR/ASSIGNMENTS**

KONU NO: (Topic No)	UYGULAMALAR (Assignment)	GEMİ REF. NO: (Ship Ref. No.)	UYGULAMA YAPILIŞ VE TAMAMLAMA TARİHLERİ (Assignment Carried Out And Completed)			
			TARİH (Date)	VARDİYA ZABİTİ (Supervising Officer)	2.KAPTAN (Confirmed Chief Officer)	NOTLAR (Remarks)
2.	<b>CANKURTARMA</b> (Life Saving )					
2.13	<b>TEHLİKE ANINDA KULLANILACAK PAYRO TEKNİK MALZEMELERİNİN YERLERİ VE KULLANILIŞLARI</b> (Locates The Ship's Distress Plyrotecnich And Learns How To Operate Them )					
2.14	<b>HALAT ATMA ALETLERİNİN KULLANILMAŞI</b> (Locates the Line-Throwing Apparatus And How To Operate It )					
2.15	<b>EPIRB İN YERİ VE KULLANILMASI</b> (Locates Ship's EPIRB (IF CARRIEND) And Learns How It Is Activated )					
2.16	<b>SART CİYAZLARININ YERİ VE UYGULANMASI</b> (Locates Search And Rescue Transpondes (IF CARRIEND)					
2.17	<b>DENİZE ADAM DÜŞTÜĞÜNDE İZLENECEK PROSEDÜR</b> (Learns The Man-OverBoard Procedures And Where The Quickrelease Life Buoys Are Fitted )					

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			TARİH (Date)	VARDİYA ZABİTİ (Supervising Officer)	2.KAPTAN (Confirmed Chief Officer)	NOTLAR (Remarks)
3.	<b>YANGINDAN KORUNMA VE YANGIN TECHİZATLARI</b> (Fire Prevention And Fire Appliances )					
3.1	<b>TAŞINABİLİR YANGIN SÖNDÜRÜCÜLERİNİN KULLANIŞLARI VE METOTLARI</b> (Explains The Method of Use of Portable Extinguishers )					
	3.1.1 SODA / ACİD					
	3.1.2 FOAM					
	3.1.3 DRY POWDER					
	3.1.4 CO'2					
	3.1.5 OTHER (SPECIFY)					
3.2	<b>YANGIN SÖNDÜRÜCÜLERİN KONTROLÜ VE DOLDURULMASI</b> (Assist With The Maintenance And Refilling Of Extinguishers )					
	<b>AŞAĞIDAKİ TECHİZATLARIN BAKIM VE TEST EDİLMESİN BAKIMI</b> (Assists With Testing And Maintenance Of The Following Where Fitted )					
	3.3.1 FIRE DETECTION SYSTEMS					
	3.3.2 FIRE ALARMS					
	3.3.3 AUTOMATIC SPRINKLERS					
	3.3.4 FIXED FOAM EXTINGUISHERS					
	3.3.5 FIXED CO'2 SYSTEMS					
	3.3.6 FIXED HALOGENATED HYDROCARBON SYSTEMS					
3.4	<b>YANGIN TALİMİNDE OKSİJEN MASKELERİNİN KULLANILMASI</b> (Uses Breathing Apparatus In A Fire Drill )					
3.5	<b>YANGIN ROLE TALİMİNDE GÖREV ALMA</b> (Takes Charge Of A Fire Party During A Drill )					
3.6	<b>YANGIN EKİBİ GÖREVLERİNİN UYGULANMASI</b> (Performs Fire Patrol Duties )					
3.7	<b>EMC YANGIN POMPASININ YERİ VE KULLANILIŞI</b> (Knows The Location Of And How To Start The Emergency Fire Pump )					
3.8	<b>KAYNAK VE KESME İŞLERİ SIRASINDA ÇIKAN YANGINLARI ÖNLEME</b> (Status The Fire-Prevention Measures o Take When Welding Or Flame-Cutting Work Is Being Carried Out)					



**UYGULAMALAR/ASSIGNMENTS**

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4.	GEMİCİLİK (General Seamanship )					
4.1	DÜĞÜMLER BAĞLAR VE DİKİŞLERİN UYGULANMASI (Practies Knots,Bends And Hitches )					
4.2	DİKİŞLİ HALATLAR (Splices Rope )					
4.3	TELHALATLARA KİLİT VURULMASI (Assists In Putting Locking Eye- Splices In Wire Rope )					
4.4	YÜK DONANIMLARININ VİNALARE EDİLMESİ (Attaches Cargo Runners To Winch Barel )					
4.5	SABİT HAREKETLİ DONANIMLARIN BAKIMI VE ONARIMI ) (Assists With Main tenance Of Standing And Running Rigging )					
4.6	HAREKETLİ VİDALARIN –CİVATA, SOMUN VB HAREKETLİ HALE GETİRİLMESİ (Over hauls Rigging Screws )					
4.7	AMBAR KAPAKLARININ KOTROL VE BAKIMI İÇİN AÇILMASI (Open Up Cargo Blocks For Inspection And Maintenance )					
4.8	VİNÇLERİN KALDIRILMASI VE DÜZENİĞİNİN HAZIRLANMASI (Assists With Topping And Setting Derricks )					
4.9	VİNÇLERİN İNDİRİLMESİ VE YÜKLENMESİ (Assists With Lowering And Stowage Of Derricks)					
4.10	GÜVERTE VİÇLERİNİN TECRÜBELİ BİR ZABİT İLE BİRLİKTE KULLANILMASI (Under Supervision,Operates Deck Winches And Cranes)					
4.11	RADYO ANTENLERİNİN KURULMASI VE İNDİRİLMESİ (Sets Up And Takes Down Stays And Radio Aerials					
4.12	BÜTÜN YÜK DONANIMLARININ KONTROLÜ SERTİFİKALARI VE PLANLARI ) (Carries Out A Full Inspection Of Cargo Gear Checks With The Rigging Plan And Certificates And Reports To The Chief Officer )					
4.13	GÜVERTE EKİPMANLARININ YAĞLANMASI GRESLENMESİ (Assists With A Routine Round Of Oiling And Greasing Of Deck Equipment )					
4.14	MEKANİK ÇELİK YÜZEYLERİN TEMİZLENMESİ KORUMA ALETİ BULUNUYorsa BU YÜZEYLERİN TEMİZLEMeye HAZIRLANMASI (Prepares Stell Surfaces For Re Coating Including The Use Of Mechanical Scaling Eupment Where Applicable )					
4.15	PÜSKÜRTÜCÜ BOYA EKİPMANLARI KULLANILARAK YÜZEYLERİN BOYANMASI ) (Paints Surfaces Including The Use Of Spray Equipment )					
4.16	BOYA VE ÇÖZÜCÜ MADDELERİN ÇALIŞIRKEN UYGUN ÇALIŞMA ÖNLEMLERİ (States Safety Risks Involved In Work With Paint And Solvents And Takes Appropriate Precautions)					
4.17	YETKİLİ BİR ZABİT GÖZETİMİNDE ZİNCİRLİK VE STARLARIN GÖZLENMESİ (Under Supervision,Rigs A Bosun's Chair And Stages )					

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4.	<b>GEMİCİLİK</b> (General Seamanship )					
4.18	<b>BORDA İSKELELERİNİN HAZIRLANMASI VE EMNİYET AĞININ DONATILMASI</b> (Assists With Rigging An Accommodation Ladder And A Safety Net )					
4.19	<b>SİNTİSİNE VE TANK İSKANDİLLERİNİN ALINMASI VE KAYDEDİLMESİ</b> (Takes And Records Routine Bilge And Tank Sounding )					
4.20	<b>İÇME SUYU TANKLARININ KONTROLÜ VE TEMİZLİĞİ</b> (Cleans And Inspects Drinking Water Tanks )					
4.21	<b>TATLI SU ALINIMINA (İKMALİNE)NEZARET ETME</b> (Supervises The Taking of Fresh Water)					
4.22	<b>STORLARIN YÜKLEMESİ VE KOTROLÜNE YARDIMCI OLUNMASI</b> (Assists In Loading Checking And Stowage Of Stores)					
4.23	<b>GEMİ STORLARİENVANTER LİSTESİ HAZIRLAMA</b> (Makes A Store Inventory )					
4.24	<b>FAN KAPAKLARI, TAPALARI,KELEBEKLERİ VE DÜZENEKLERİN KOTROLÜ</b> (Trims,Plugs And Covers Ventilators )					
4.25	<b>MEKANİK AMBAR HAVALANDIRMA SİSTEMLERİNİN-MANİKALARIN,FANLARIN ÇALIŞTIRILMASI</b> (Operates The Mechanical Hold Ventilation System Where Fitted )					
4.26	<b>EL İNCİSİNİN KULLANILMAYA HAZIRLANMASI VE AĞIR HAVALARA HAZIRLIK</b> (Assists With Rigging Lifelines And Preparations For Heavy Weather )					
4.27	<b>GEMİDE KAÇAK YOLCU ARANMASI</b> (Carries Out A Stow Away Search )					
4.28	<b>KURU HAVUZDAYKEN</b> (When In Dry – Dock )					
	<b>4.28.1.KARİNENİN,DÜMENİN PERVANELERİN VE TUTUYALARIN KOTROLÜ</b> (Inspects Underwater Hull Rudder Propellers And Cathodic Protection)					
	<b>2.28.2 TEKNENİN TEMİZLİĞİ RASPASI, BOYASININ KOTROLÜ</b> (Inspects The Cleaning Scaling And Painting Of The Hull)					
	<b>2.28.3 DEMİRLERİN VE ZİNCİRLERİN BOYLARININ KALINLIKLARININ KOTROLÜ</b> (Inspects Anchors And Cables When Ranged )					
	<b>2.28.4 ZİNCİR ÜZERİNDEKİ İŞARETLERİN KOTROLÜ VE GEREKLİ İSE YENİLENMESİ</b> (Checks Cable Markings And Renews If Necessary )					
	<b>2.28.5 ZİNCİRLİK VE HIRÇA MAPASININ KOTROLÜ</b> (Inspects Chain Lockers And Notes The Method Of Securing The End Of The Cablec)					

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			TARİH (Date)	VARDİYA ZABİTİ (Supervising Officer)	2.KAPTAN (Confirmed Chief Officer)	NOTLAR (Remarks)
5.	<b>VARDİYA TUTMAK</b> (Watchkeeping)					
5.1	<b>(STCW 78 GEREĞİ, VARDİYA ZABİTİNİN SEYİR VARDİYASINDA UYMASI GEREKEN KURALLAR VE DİKKAT ETMESİ GEREKEN KONULAR</b> (Has At Thorough Knowledge Of The Basic Principles To Be Observed In Keeping A Navigational Watch As Set Out In Regulation II/1 Of The 1978 STCW Convention And The Operational Guidance For A Navigational Watch, Contained In Resolutorial 1 Of The Conference On Training And Certification Of Seafarers 1978 (Text Included In The Training Manual Page 65 )					
5.2	<b>EN AZ ALTI AY SORUMLU VARDİYA ZABİTİ İLE BERABER KÖPRÜ ÜSTÜNDE SEYİR VARDİYASI TUTULMASI</b> (Performs Bridge Watchkeeping Duties Under The Supervision Of A Qualified Officer For A Minimum Of Six Months (Enter The Completion Date )					
5.3	<b>SEYİR VARDİYASINDA VARDİYA DEVİR TESLİM PROSEDÜRLERİNİN TAKİP EDİLMESİ</b> (Follows The Correct Procedure For Taking Over A Navigational Watch )					
5.4	<b>AÇIK HAVADA RADAR PİLOTLAMA YAPILMASI VE ÇIPLAK GÖZLE MUKAYESE EDİLMESİ</b> (Prepares Radar Plotting In Clear Weather And Compares The Results With Visual Observations )					
5.5	<b>KISITLI GÖRÜŞ ŞARTLARINDA SEYİRDE TAVSİYE EDİLEN PROSEDÜRLERİN UYGULANMASI</b> (Follows The Recommended Procedures On Encountering Restricted Visibility )					
5.6	<b>SEYİR VARDİYASINDA KAPTANIN ÇAĞRILMASI GEREKEN DURUMLAR</b> (States The Circumstances In Which The Officer Of The Watch Should Notify The Master)					
5.7	<b>GEMİYE KLAVUZ KAPTAN ALINACAĞI ZAMAN VARDİYA ZABİTİNİN GÖREVİ</b> (States The Navigational Duties Of Officer Of The Watch When A Pilot Is Embarked)					
5.8	<b>SORUMLU TECRÜBELİ BİR ZABİTLE DEMİR VARDİYASI TUTULMASI</b> (Keeps Anchor Watches Under the Supervision Of A Qualified Officer )					
5.9	<b>VARDİYA ZABİTİ İLE UYGULAMALAR</b> (Accompanies The Officer Of The Watch On Rounds )					
	<b>5.9.1. DENİZDE</b> (At Sea )					
	<b>5.9.2 DEMİRDE</b> (At Anchor )					

**UYGULAMALAR/ASSIGNMENTS**

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			TARİH (Date)	VARDİYA ZABİTİ (Supervising Officer)	2.KAPTAN (Comfirmed Chief Officer)	NOTLAR (Remarks)
5.	VARDİYA TUTMA (Watchkeeping)					
5.10	STCW 78 E GÖRE GÜVERTE ZABİTİNİN LİMAN VARDİYASINDA BAŞLICA YAPMASI GEREKENLER VE DİKKAT ETMESİ GEREKEN KURALLAR (Has At Though Knowledge Of The Recommendation On Principles And Operational Guidance For Deck In Resolution 3 Adopted By The Conference Of Seafares 1978 Text Included In The Training Manual Page 71 )					
5.11	SORUMLU VARDİYAZ ZABİTİ NEZARETİNDE LİMAN VARDİYASI TUTULMASI (Keeps Port Watches Under The Supervision Of A Qualified Officer )					
5.12	GEMİNİN ÇEVRESİNİN LİMANDA GENEL KONTROLÜ HALATLARIN VE BORDA İSKELESİNİN KONTROLÜ (Makes Roinds Of The Ship And Tends Moorings And Gangway As Necessary )					
5.13	DRAFLARIN OKUNMASI VE GEMİ OMURGASINDAN DENİZ DİBİ DERİNLİĞİNİN KONTROLÜ (Reads Draughts And Checks Underkell Clearance)					
5.14	GÜVERTE JURNALİNİN TUTULMASI (Mantains The Deck Logbook )					
5.15	1.ZABİTLE BERABER SEYİRE KALKMADAN EVVEL GEMİNİN SEYİRE HAZIRANMASI KONTROLLERİNİN YAPILMASI (Accompanties The Chief Officer On The Deck That All Is Ready For Going To Sea And Completes A Presailing Checklist )					
5.16	SORUMLU ZABİTLE BERABER LİMANA VARİŞ HAZIRLIKLARININ KONTROLÜNÜN YAPILMASI (Assists A Qualifued Officer In Completing A Pre-Arrivalchecklist )					
5.17	DENİZDE ÇATIŞMAYI ÖNLEME TÜZÜĞÜNÜN (COL-REG 72 ) OKUNUP ANLAŞILMASININ SAĞLANMASI, YENİ DÜZENLEMELER KONUSUNDA BİLGİLENDİRMEK (Demonstrates A Knowledge And Understanding Of The Ternational Regulations For Preventing Collosions At Sea 1972 As Amended )					
	5.17.1 KURAL (Rule)					
	5.17.2 KURAL (Rule)					
	5.17.3 KURAL (Rule)					
	5.17.4 KURAL (Rule)					
	5.17.5 KURAL (Rule)					
	5.17.6 KURAL (Rule)					
	5.17.7 KURAL (Rule)					
	5.17.8 KURAL (Rule)					
	5.17.9 KURAL (Rule)					
S 17.10 KURAL (Rule)						

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			TARİH (Date)	VARDIYA ZABITI (Supervising Officer)	2.KAPTAN (Confirmed Chief Officer)	NOTLAR (Remarks)
5.	VARDIYA TUTMA (Watchkeeping (CONTD))					
	5.17.11 KURAL (Rule)					
	5.17.12 KURAL (Rule)					
	5.17.13 KURAL (Rule)					
	5.17.14 KURAL (Rule)					
	5.17.15 KURAL (Rule)					
	5.17.16 KURAL (Rule)					
	5.17.17 KURAL (Rule)					
	5.17.18 KURAL (Rule)					
	5.17.19 KURAL (Rule)					
	5.17.20 KURAL (Rule)					
	5.17.21 KURAL (Rule)					
	5.17.22 KURAL (Rule)					
	5.17.23 KURAL (Rule)					
	5.17.24 KURAL (Rule)					
	5.17.25 KURAL (Rule)					
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5.17.35 KURAL (Rule)						
5.17.36 KURAL (Rule)						
5.17.37 KURAL (Rule)						
5.17.38 KURAL (Rule)						

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5.	VARDİYA TUTMA 17 (CONTD) Watchkeeping Contd					
	BÖLÜM 1 (Sect 1) ANNEX 1 (Ek 1)					
	BÖLÜM 2 (Sect 2)					
	BÖLÜM 3 (Sect 3)					
	BÖLÜM 4 (Sect 4)					
	BÖLÜM 5 (Sect 5)					
	BÖLÜM 6 (Sect 6)					
	EK II (Annex 1)					
	EK III (Annex 1)					
	EK IV (Annex 1)					

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6.	SEYİR (Navigation)					
6.1.	HARİTA KISALTMALARINI YORUMLAMA (Interpret Chart Abbreviations)					
6.2.	HARİTA ÜZERİNDE ROTALARIN KONTROLÜ HARİTADAN HARİTAYA GEÇİRİLMESİ (Lays Off And Checks Courses On Charts)					
6.3.	DOĞAL SAPMA, YAPAY SAPMA VE CAYRO HATASI (Applies Variation, Deviation And Gyro Error)					
6.4.	GÜNEŞİN SIA İLE YILDIZLARLA PUSLA HATASININ KONTROLÜ (Checks Compass Errors By Azimuths Sun And Stars)					
6.5.	PUSLA HATASININ SONUÇLARININ PUSLA HATASI DEFTERİNE KAYDETİLMESİ (Enters The Results In The Compass Error Book)					
6.6.	CAYRO PUSLA İLE CAYRO RİPİTERLERİNİN KARŞILAŞTIRILIP HATASININ BULUNMASI VE DÜZELTİLMESİ (Compares The Compass Heading And Checks The Alignment Of Gyro Repeaters)					
6.7.	SERDÜMENİN VEYA OTO PİLOTUNUN DOGRU DÜMEN TUTTUĞUNUN KISA ARALIKLARLA KONTROLÜNÜN YAPILMASI (Checks At Intervals That The Course Steered By The Helmsman Or Autopilot Is Correct)					
6.8.	SAHİLDEN ALINAN KERTERİZLERLE FİX MEVKİİ KONULMASI (Fixes Position By Bearings Of Land)					
6.9.	MESAFE KAYDEDİCİ İLE PARAKETENİN OKUNMASI (Reads A Log Or Distance Recorder)					
6.10.	TAHMİNİ DÜŞMELER DÜŞME UYGULANMASI- RÜZGAR TESİRİYLE (Estimates Leeway)					
6.11.	AKINTI ATLASLARININ,GELGİT AKINTILARININ VE AKINTI BİLGİLERİNİ GÖSTEREN HARİTALARIN KULLANILMASI (Uses Tidal Information From Chart,Tidal Stream And Current Atlases)					
6.12.	PILOTLAMA VE MATEMATİKSEL HESAPLAMALARIN TAHMİNİ MEVKİ KOYMA USULLERİ (Determines Estimated Position By Calculation And Plotting)					
6.13.	SEXTANTIN KULLANILMASI,HATALARIN KONTROLÜ VE GEREKLİ HATA DÜZELTMELERİNİN YAPILMASI (Practices Using A Sextant,Checks It For Errors And Makes The Necessary Adjustments)					
6.14.	GÜNEŞ VE YILDIZLARA YAPILAN GÖZLEMLERLE MEVKİİ HATALARININ ELDE EDİLMESİ (Obtains Position Lines From Observation Of The Sun And Stars)					
6.15.	KRONOMETRELERİN OKUNMASI VE KAYIT DEFTERİNİN TUTULMASI (Reads A Chronometer And Uses The Rate Book)					
6.16.	GÜNEŞİN MERİDYEN GEÇİŞİNİN GÖZLENMESİ GİDİLEN MESAFENİN VE ETA'NIN ÖĞLEN MEVKİİNDE BELİRTİLMESİ (ÖĞLEN RAPORUNUN HAZIRLANMASI) (Obtains The Position By Observations And Performs Calculations For The Day's Run The Distance To Go And ETA)					

**UYGULAMALAR/ASSIGNMENTS**

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			TARİH (Date)	VARDİYA ZABİTİ (Supervising Officer)	2.KAPTAN (Confirmed By Chief Officer)	NOTLAR (Remarks)
6.	SEYİR (Navigation Contd.)					
6.17.	RADARLA FIX MEVKİİ KONULMASI (Fixes Pozition By Radar)					
6.18	RADARDA PARALEL İNDEKS UYGULAMA (Practices The Paralel Index Techique)					
6.19.	ELEKTRİKLİ İSKANDİLİN KULLANILMASI (Uses An Echo-Sounder)					
6.20.	RADYO KERTERİZ BULUCU İLE KERTERİZ ALINMASI (Takes RDF Bearinds)					
6.21.	RADYO KERTERİZ BULUŞU(DF) İÇİN KALİBRASYON CETVELİNİN HAZIRLANMASI VE KULLANILMASI (Uses The Calbration Curve To Correct DF Bearings)					
6.22.	DF KERTERİZLERİNİN PLOTLANMASI (Plots DF Bearings,Allowing For Half Convergency Correction Where Necessary)					
6.23.	DİĞER ELEKTRONİK SEYİR YARDIMCILARIYLA FIX MEVKİİ KONULMASI (Fixes Position,Using Any Other Available Electronic Aids)					
6.24.	YAPILAN GÖZLEMLER İÇİN DÜZELTME CETVELLERİNİN KULLANILMASI (Uses correction And Accuracy Tables Or Diagrams For The Observations Made)					
6.25.	EN SON YAPILAN HARİTA DÜZELTMELERİNİN DENİZCİLERE İLANLAR KİTABINDAKİ DÜZELTMELERLE DOGRU YAPILIP YAPILMADIĞININ KARŞILAŞTIRILMASI (Checks With Notices To Manners For The Latest Correction To The Chart)					
6.26.	HARİTA DÜZELTMELERİNE YARDIM ETME (Assists With Chart Correction)					
6.27.	USES::					
	6.27.1. HARİTA KATALOGUNU KULLANMA (Chart Catalogue)					
	6.27.2.FENERLER LİSTESİ KİTABINI KULLANMA (List Of Lights)					
	6.27.3.RADYO İŞARET SİNYALLERİ KİTABINI KULLANMA (List Of Radio Signals)					
	6.27.4. PILOT KİTABLARINI KULLANMA (Pilot Boks)					
6.28.	BULUNDUĞUNUZ VE GİDİLECEK LİMANDA AKINTI CETVELLERİNİ KULLANARAK ALÇAK VE YÜKSEK SU ZAMANLARININ BULUNMASI (Uses Tide-Tables To Find The Times Of High And Low Water At Standart And Secondary Port)					
6.29.	BİLİNEN ZAMANDA GEL-GİT AKINTI BİLGİLERİNİN ELDE EDİLMESİ VEYA İSTENEN YÜKSEK SUYUN,NE ZAMAN OLACAGININ HESAPLANMASI (Calculates The Height Of The Tide At Given Time Or The Time A Given Height)					



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7.	GEMİ MANEVRESİ VE ABRAMA (Ship Manoeuvring And Handling)					
7.1.	CYRO PUSLA İLE DÜMEN TUTULMASI (Steers By Gyro –Compass)					
7.2.	MANYETİK PUSLA İLE DÜMEN TUTULMASI (Steers By Magnetic Compass)					
7.3.	AÇIK DENİZDE EN AZ 10 SAAT DÜMEN TUTULMASI (Takes Turns At The Wheel At Sea Totalling At Least 10 Hours)					
7.4.	KÖPRÜ ÜSTÜ DÜMEN VARDİYASININ PROSEDÜRE UYGUN DEĞİŞİMİNİN YAPILMASI (Follows The Correct Procedure For Handing Over The Wheel)					
7.5.	LİMANA GİRERKEN VE LİMANDAN AYRILIRKEN DÜMEN TUTULMASI (Steers When Entering Or Leaving Port)					
7.6.	DÜMEN KUMANDALARINI ÖĞRENME (Understands Helm Orders)					
7.7.	KÖPRÜ ÜSTÜ TELEFONUN MAKİNA TELGRAFININ GEMİ DÜDÜĞÜNÜN LİMANA GİRERKEN VE LİMANDAN AYRILIRKEN KULLANILMASI (Operates Bridge Telephones Telegraphs And The Whistle When Entering And Leaving Port)					
7.8.	KÖPRÜ ÜSTÜ MANEVRA KAYIT DEFTERİNİN TUTULMASI (Keeps The Bridge Movement Book)					
7.9.	KÖPRÜ ÜSTÜ SAATİ İLE MAKİNA DAİRESİ SAATİNİN AYARLANMASI (Explains The Importance Of Synchronizing Clocks With The Engine-Room)					
7.10.	BAŞTA VE KIÇ TARAFTA HALAT MANEVRALARINA KATILMA (Assists With Mooring And Unmooring Forward And Aft)					
7.11.	PALAMAR HALATLARINI İŞLETMEK BOŞA VURMAK VE EL İNCESİ ATMAK (Runs Heaves Stoppers And Turns Up Mooring Lines)					
7.12.	BAŞ VE KIÇ IRGATLARININ KULLANILMASI (Operates Mooring Winches Windlass And Capstans)					
7.13.	DEMİRİ FUNDA ETME HAZIRLIKLARINA KATILMA (Assists With The Preparation Of Anchors For Letting Go)					
7.14.	DEMİRİN DENİZ NETASININ YAPILMASI (Assists With Weighing Anchor And Securing For Sea)					
7.15.	PALAMAR HALATLARININ DENİZ NETASININ İSTİFİNİN YAPILMASI GÖZLENMESİ (Supervises The Stowage Of Mooring Ropes And Wires)					
7.16.	SORUMLU ZABİTİN GÖZEMİTİNDE PALAMAR HALATLARININ TEKLENMESİ (Under Supervision Takes Charge Of Singling Up Fore And Aft)					
7.17.	PİLOT ÇARMIGININ HAZIRLANMASI VE PİLOTA GEMİYE BİNERKEN VE İNERKEN NEZARET ETME (Rigs The Pilot Ladder And Stands By While The Pilot Boards Or Leaves)					

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8.	HABERLEŞME (Communication)					
8.1.	ALDIZ LAMBASI VE BATERİSİNİN BAKIMI (Maintains The Daylight Signalling Lamp And Battery)					
8.2.	GEMİYLE VEYA SAHİL İSTASYONUyla MORS SİNYALLERİ KULLANILARAK HABERLEŞME (Practises Morse Signalling With Ship And Shore Station)					
8.3.	STANDART DENİZCİLİK SÖZLÜĞÜ UYGUN OLARAK VARDİYA ZABİTİYLE BİRLİKTE RADYO-TELEFONU KULLANMA (Under Supervision Practises The Uses Of The Radiotelephone Using The Standart Manne Navigational Vocabulary)					
8.4.	RADYO TELEFON OTOMATİK ALARM SİNYALİNİN AKTİF HALE GETİRİLMESİ (Learns How To Activate The Radiotelephone Automatic Alarm Signal)					
8.5.	RADYO TELGRAF CİHAZI ANAHTARININ KULLANILIŞI (Learns How To Operate The Radiotelegraph Automatic Keying Device)					
8.6.	ULUSLAR ARASI İŞARET KODLAMASI (Uses The International Code Of Signals To Practise Coding And Decoding)					

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9.	METEOROLOJİ (Meteorology)					
9.1.	RÜZGARIN HIZI YÖNÜ VE DENİZ DURUMU TAHMİNİ (Estimates Wind Force And Direction And Sea Steta)					
9.2.	OKUMALAR:					
	-TERMOMETRE (Thermometer)					
	HIGROMETRE (Hygrometer)					
	BAROMETRE VE BAROGRAFİN OKUNMASI (Barometer And Barograph)					
9.3.	BULUT TİPLERİNİN TANIMLANMASI (Identifies Cloud Types)					
9.4.	GÖRÜŞ TAHMİNİ (Estimates Visibility)					
9.5.	METEOROLOJİK KOD KİTABININ KULLANILMASI VE GÖZLEMLERİN KODLANMASI (Uses The Meteorological Code Book To Code And Decode Observations)					

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10.	KURU YÜK GEMİLERİNDE YÜK OPERASYONU (Cargo Work-Dry Cargo Ships)					
10.1.	AMBARLARIN TEMİZLENMESİ VE YÜKE HAZIRLANMASI (Assists In The Cleaning And Preparation Of Holds)					
10.2.	SİNTİNE VE SİNTİNE KAPAKLARININ TEMİZLENMESİ YÜKE HAZIRLANMASI (Cleans And Inspects Bilges Or Drain Wells)					
10.3.	TESTS SCUPPERS					
10.4.	AMBAR BALAST KAPAKLARININ SABİTLEŞTİRİLMESİ (YÜKE HAZIRLANMASI) (Fits And Removes Blanks On Hold Balast)					
10.5.	ÇELİK AMBAR KAPAKLARININ SU GEÇİRMEZLİK TESTLERİ (Test Steel Hatch Covers For Watertightness)					
10.6.	AMBAR KAPAKLARININ AÇILIP KAPATILMASINA NEZARET (Supervises The Opening Of Hatch Covers Paying Attention To The Uses Of Check Wires And Safety Catches On Steel Covers)					
10.7.	AMBARA İNİŞ MERDİVENLERİNDE VE ISKALARYALARDA EKSİK BASAMAK VEYA TUTAMAÇ OLUP OLMADIGININ GÖZLENMESİ (Inspects Ladders And Hand Grips And Reports Any Damage Found)					
10.8.	YÜKLEMEDEN ÖNCE VE YÜKLEME SÜRESİNCE DANEÇ KULLANILMASINA KATILMA (Supervises The Laying Of Dunnage Before And During Loading)					
10.9.	YÜKLEME ÖNCESİ VE SIRASINDA YÜKLEME VE BOŞALTMA AVADNLIKLARININ KONTROLÜ (Inspects Lifting Appliances Before Work Commences And At Intervals During Cargo Handling)					
10.10.	AMBAR AYDINLATMALARININ DONATILMASI (Rigs Hold Lights)					
10.11.	GÜVERTEDE GEMİADAMLARININ VE YÜKLEME BOŞALTMA İŞÇİLERİNİN EMNİYETLİ GEÇİŞ YERLERİNİN SAĞLANMASI (Ensures That Adequate Walkways Are Kept Clear On Deck)					
10.12.	YÜKLEME-BOŞALTMA SIRASINDA SORUMLU VARDİYA ZABİTİ İLE LİMAN VARDİYASI TUTMA (Assists The Officer Of The Watch In Supervising Loading Or Discharging)					
10.13.	YÜKLERİN SEPERASYONUNA KATILMA (Assists With The Separation Of Cargoes)					
10.14.	GEMİYE TEHLİKELİ YÜKLER YÜKLENMEDEN ÖNCE IMDG TEHLİKELİ YÜKLER KİTABININ İNCELENMESİ (Makes Reference To The IMDG Code Before Handling Dangerous Goods)					

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10.	KURU YÜK GEMİLERİNDE YÜK OPERASYONU (Cargo Work-Dry Cargo Ships)					
10.15.	TEHLİKELİ YÜK ELLEÇLENMESİNDE,BU YÜKLERİN GEREKTİRDİĞİ PROSEDÜRLER UYGULANMASI GEREKENLER (Observes And Enforces The Requirements Of The Code When Handling Dangerous Goods)					
10.16.	KARGO PLANININ HAZIRLANIŞI VE KULLANILIŞI (Prepares And Uses Cargo Plans)					
10.17.	ÖZEL YÜKLERİN TALY (sayım)YAPILMASI (Tallies Special Cargo Or Mail)					
10.18.	YÜKLEME VE BAŞALTMA ESNASINDA GEMİDE BULUNAN YÜKÜN HESAPLANMASI (Measures And Calculates Capacities Remaining)					
10.19.	DRAFT RAKAMLARI OKUYARAK YÜKLENEN VE BOŞALTILAN YÜKÜN HESAPLANMASI (Uses Draught Readings To Check The Quantity Loaded Or Discharged)					
10.20.	GEMİ STABİLİTE HESAPLAMARI (Calculates The Ships Stability)					
10.21.	YÜK HESAP CİHAZI(Load Master)VARSA KESME KUVVETİ VE EĞİLME MOMENTİNİN MÜSAADE EDİLEN LİMİTLERİN ARASINDA OLUP OLMADIGININ KONTROLÜ (Uses A Loading Instrument If Carried To Check That Shear Forces And Bending Moments Are Within Permitted Limits)					
10.22.	TERTİBATLARIN SABİTLENMESİNE YARDIMCI OLUNMASI (Assists With The Fitting Of)					
	DİP TANK KAPAKLARI (Deep Tanks Lids)					
	AMBAR KAPAKLARI İZOLASYONU (Insulated Plug Hatches)					
10.23.	AMBAR KAPAKLARININ DENİZ TERTİBİ EMNİYETİNİN SAĞLANMASI (Assists With The Closing And Securing Of Hatch Covers For Sea)					
10.24.	AŞAĞIDAKİLERİN EMNİYETLERİNİN KONTROLÜ (Check The Securing Of Followings)					
	10.24.1.KONTEYNERLERİN EMNİYET TERTİPLERİNİN KONTROLÜ (Containers)					
	10.24.2.ARAÇLARIN EMNİYET TERTİPLERİNİN KONTROLÜ (Vehicles)					
	10.24.3.GÜVERTE YÜKLERİNİN EMNİYET TERTİPLERİNİN KONTROLÜ (Deck Cargo)					
10.25.	GEMİ KREYNLERİNİN BUMBALARININ DENİZ TERTİBİ EMNİYETİNİN SAĞLANMASI (Assists In The Stowage And Securing Of Derricks And Deck Cranes)					
10.26.	1.ZABİTLE BERABER YÜKTE VEYA GEMİDE OLAN HASARLARIN KAYDEDİLMESİ TUTANAK TUTULMASI (Notes Any Damage To Cargo Or Ship And Reports It To The Chief Officer)					

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11.	TANKERLERDE YÜK ELLEÇLENMESİ (Cargo Work-Tankers)					
11.1.	PETROL TANKERLERİ PETROL TERMİNALLERİ VE GEMİ YÜKLEME BOŞALTMA OPERASYONLARI ULUSLAR ARASI EMNİYET KİTABININ OKUNMASI VE ANLAŞILMASI (Reads And Understands The International Safety Guide For Oil Tankers And Terminals And The Ships Operation Manual)					
11.2.	GÜVERTE ZABİTİYLE AŞAĞIDA YAPILACAK İŞLERİN HAZIRLANMASI (Assists Deck Officer In Preparing For)					
	11.2.1.SORUMLU ZABİTLE BERABER GEMİNİN YÜKLEMeye HAZIRLANMASI (Loading)					
	11.2.2.GEMİNİN BOŞALTMAYA HAZIRLANMASI (Discharging)					
	11.2.3.GEMİNİN BALAST OPERASYONUNA HAZIRLANMASI (Ballasting)					
	11.2.4.GEMİNİN TANK TEMİZLİĞİNE HAZIRLIĞININ YAPILMASI (Tank Cleaning)					
11.3.	DENİZ KİRLİLİĞİNİN ÖNLENMESİNE AIT TEDBİRLER (Checks Pollution Prevention)					
	11.3.1.EMİCİ MALZEMELERİN HAZIRLANMASI (Preparing Of Absorbent)					
	11.3.2.DENİZ VALFLERİNİN KAPATILMASI (Sea Valves Are Closed)					
	11.3.3.FLENÇLERİN VE MANİFOLDLARIN KONTROLÜ (Check The Flanges And Manifolds)					
	11.3.4.YÜKLEME VE BOŞALTMA ESNASINDA PERİYODİK KONTROLLER (Makes Periodic Check During Loading And Unloading)					
	11.3.5.GÜVERTE BORU DEVRELERİNDE VE BAĞLANTILARDA KAÇAK OLUP OLMADIĞININ KONTROLÜ (Checks For Leakage At Connections Or In Deck Piping)					
11.4.	GÜVERTE ZABİTİ İLE AŞAĞIDAKİ İŞLERİN YAPILMASI (Assists A Deck Officer During)					
	YÜKLEMENİN YAPILMASI (Loding)					
	BOŞALTMANIN YAPILMASI (Discharging)					
	BALAST OPERASYONU (Ballasting)					
	TANK TEMİZLİĞİ HAM PETROLLE YIKAMA USULLERİ (Tank Cleaning Including Cow If Applicable)					
	GAS – FREE YAPILMASI (Gas—Freeing )					
11.5.	GEMİ İLE SAHİL ARASINDA YÜKLEMENİN ESNASINDA İŞARETLE HABERLEŞMENİN YAPILMASI (Knows The Signals To Be Used Between The ShipAnd Shore During A Loading Opertion)					

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11.	TANKERLERDE YÜK ELLEÇLENMESİ (Cargo Work-Tankers)					
11.6.	YÜK KONTROL ODASINDA TEÇHİZATLARIN KULLANILMASI VE İŞLEVLERİNİN ÖĞRENİLMESİ (Learns The Layout And Of Equipment In The Cargo Control Room)					
11.7.	VALFLERİN KULLANILARAK DEVRELERİ YÖNLENDİRİP TANKLARI DEĞİŞTİRME YÜKLEMİYİ TAMAMLAM VE SÜZDÜRME YAPMA (Assists In Setting Lines Operating Valves For Changing Tanks Topping Off And Stripping Tanks)					
11.8.	İNERT GAZ SİSTEMİNİN KULLANILMASINI ÖĞRENME (Assists In The Use Of The Inert Gas System)					
11.9.	YÜK OPERASYONU KAYIT DEFTERİ TUTULMASI (Keeps A Cargo Operations Log)					
11.10.	YAĞ KAYIT DEFTERİNE İSTENENLERİN İŞLENMESİ (Lists The Entries Required In The Oil Record Book)					
11.11.	KAPALI MAHALLERE GİRİŞ PRESEDÜRLRİ (Describes The Procedure For Entry Into Enclosed Spaces)					
11.12.	EMNİYET EKİPMANLARININ HAZIRLANMASI TANKA GİRİŞ İÇİN KONTROL EDİLMESİ (Prepares Safety Equipment And Assists Check For Entry To Tank)					
11.13.	YÜK HESAPLARI (Performs Cargo Calculations )					
11.14.	KESME KUVVETİ VE EĞİLME MOMENTİ HESAPLAMALARI (Shear Forces And Bending Moments)					
11.15.	PETROL BOŞALTIM İZLEME VE KONTROL SİSTEMİ ODME (Operates The Oil Discharge Monitoring And Control System)					
11.16.	ULAGE VE BASINÇ DEGERLERİNİN OKUNMASI (Reads Ullage Gauges Pressure Gauges And Flowmeters)					
11.17.	ELLE ULLAGE SICAKLIK VE NUMUNE ALMA (Takes Manual Ullages Temperatures Samples)					

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12.	MAKİNA DAİRESİ (Engine-Room )					
12.1	MAKİNE DAİRESİNDE ACİL ÇIKIŞIN ÖĞRENİLMESİ (Learn Emergency Escape From The Engine – Room )					
12.2	MAKİNE DAİRESİNDE YANGINLA MÜCADELE VE DİĞER EMLİYET TECHİZATLARININ YERLERİNİN ÖĞRENİLMESİ VE KULLANILMASI (Learn The Position And Operation Of Engine – Room Fire- Fighting And Other Safety Equipment )					
12.3	MAKİNA DAİRESİNDE SEYİRDEYKEN SORUMLU MAKİNA ZABİTİ İLE BİRLİKTE BİR GÜN VARDİYA TUTULMASI (Spend One Day On Watch With Each Engineer Officer During Rutine See Watches )					
12.4	ANA MAKİNANIN BAKIMI SIRASINDA MAKİNA DAİRESİNDE BULUNMA (Spends One Day Observing Engine-Room Maintenance Work )					
12.5	BİR KAÇ KEZ LİMANA GİRERKEN VE ÇIKARKEN MAKİNA DAİRESİNDE BULUNMA (Spends Several Periods In The Engine-Room During Entering And Leaving Port )					
12.6	TANKERLER POMPALARIN ÇALIŞTIRILMASINDA VE STOP EDİLMESİNDE BELLİ PERİYOTLARDA MAKİNA DAİRESİNDE BULUNMA (Spends A Number Of Periods In The Engine-Room During The Starting And Stopping Of Cargo Pumps )					





## GEMİ HİZMET KAYDI (SHIP SERVICE RECORD)

GEMİ REFERANS NO (Ship Reference Number)	GEMİNİN ADI / BAĞLAMA LİMANI / LİMAN SİCİL NO  Name of Ship & Port of Registry and Register Number	HİZMET SÜRESİ (Service Period)				GEMİ KAPTANININ ADI SOYADI/ YETERLİLİĞİ/ LİMAN SİCİL NO (Gemi Kaptanın İmzası ve Mührü)  Signature and Stamp of Master of Vessel
		TARİHLER (DATES)		TOPLAM SÜRE (TOTAL SERVICE)		
		Giriş (Joining)	Çıkış (Leaving)	Aylar (Months)	Günler (Days)	
1						
2						
3						
4						
5						
6						

\* Sadece Gemi Kaptanı tarafından onaylanan stajlar geçerli kabul edilir. (Gemi Mührü ve Kaptan imzası)  
\* Gemiye katılış ve ayrılış tarihleri doğru bir şekilde işleyiniz. Hata yapılması durumunda gerekli düzeltmeyi sadece Gemi Kaptanı (İmnen yanını parafalayarak) yapabilir.

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EK-1 ÖĞRENCİ DİLEKÇESİ ÖRNEĞİ

T.C.  
KDZ.EREĞLİ KAYMAKAMLIĞI  
HATİCE ERDEM MESLEKİ VE TEKNİK ANADOLU LİSESİ  
MÜDÜRLÜĞÜNE

ZONGULDAK

ADI SOYADI	:
DOĞUM TARİHİ	:
DOĞUM YERİ	:
BABA ADI	:
PROGRAMI	:
MEZUN OLDUĞU TARİH	:
GEMİ ADAMI CÜZDAN NO	:
SİCİL LİMANI	:
SİCİL NO	:
PASAPORT NO	:

...../...../..... tarihinde Hatice Erdem Mesleki ve Teknik Anadolu Lisesi Denizcilik Alanı Güverte İşletme Dalı bölümünden ..... numarası ile mezun oldum. Stajımı .....adlı gemide.....ay .....gün olarak tamamladım.

Stajımın, staj komisyonu tarafından değerlendirilerek gerekli işlemlerin yapılmasını arz ederim.

.../.../.....

Adı-Soyadı

İmza

Adres:



**Hatice Erdem Mesleki ve Teknik Anadolu Lisesi**

**Denizcilik Alanı**  
**Güverte İşletme Dalı**